



STATE OF NEVADA
Board of Examiners Meeting



Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701
May 19, 2020 11:30 AM

Governor Steve Sisolak
Chairman



Attorney General Aaron D. Ford
Member

Susan Brown
Clerk of the Board

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: May 19, 2020, 11:30 AM

Location:

*Pursuant to the Governor's Emergency Directive 006,
as extended, there will be no physical location for this meeting.
This meeting can be viewed on YouTube.
The link will not go live until 3:30 pm.*

https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYuQ/live

**Please do not call for the collaboration code if you have
not been contacted by your Executive Branch Budget Officer to do so.
Thank you.**

Conference Call Line 775-687-0999 or 702-486-5260
Please call 775-684-0222 for collaboration code

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

1. Call to Order / Roll Call

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes)

3. Approval of Proposed Contracts (for possible action)

4. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

5. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner's website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	ROBERT C. HOOFT DBA HOOFT ARCHITECTURE, LLC	OTHER: AGENCY FUNDED CIP	\$130,310	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Carlin Readiness Center - Project Challenge Renovation CIP project; CIP project No. 20-A006; SPWD Contract No. 113284. This amendment increases the maximum amount from \$45,000 to 175,310 due to the added need for design and construction administration services to complete the project.				
	Term of Contract:	02/11/2020 - 06/30/2024	Contract # 22875			
2.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	GEOGRAPHIC SOLUTIONS, INC.	FEDERAL	\$3,995,145	Exempt
	Contract Description:	This is a new contract to provide software and user training for the Pandemic Unemployment Assistance Benefits System.				
	Term of Contract:	04/09/2020 - 06/30/2021	Contract # 23103			
3.	908	EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES	8 X 8, INC.	OTHER: COST ALLOCATED	\$4,521,536	
	Contract Description:	This is a new contract to provide a cloud-based phone system.				
	Term of Contract:	04/20/2020 - 05/31/2023	Contract # 23078			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22875** Amendment Number: **2**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **ROBERT C. HOOFT, DBA HOOFT ARCHITECTURE, LLC.**

Agency Code: **082** Contractor Name: **ROBERT C. HOOFT, DBA HOOFT ARCHITECTURE, LLC.**

Appropriation Unit: **All Appropriations** Address: **HOOFT ARCHITECTURE, LLC
3376 LA VEAGA CT.**

Is budget authority available?: **Yes** City/State/Zip: **SPARKS, NV 89431-1430**

If "No" please explain: **Not Applicable** Contact/Phone: **775-233-1222**

Vendor No.: **T32006092**

NV Business ID: **NV20101091896**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Agency Funded CIP

Agency Reference #: 113284

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/11/2020**

Anticipated BOE meeting date 06/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **4 years and 140 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Carlin Readiness Center - Project Challenge Renovation CIP project; CIP project No. 20-A006; SPWD Contract No. 113284. This amendment increases the maximum amount from \$45,000 to 175,310 due to the added need for design and construction administration services to complete the project.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$10,000.00	\$10,000.00	\$10,000.00	Yes - Info
a. Amendment 1:	\$35,000.00	\$35,000.00	\$45,000.00	Yes - Info
2. Amount of current amendment (#2):	\$130,310.00	\$130,310.00	\$175,310.00	Yes - Action
3. New maximum contract amount:	\$175,310.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2020 Leg Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lwildes	05/12/2020 12:04:24 PM
Division Approval	lwildes	05/12/2020 12:04:27 PM
Department Approval	lwildes	05/12/2020 12:04:31 PM
Contract Manager Approval	lwildes	05/12/2020 12:04:35 PM
Budget Analyst Approval	nkephart	05/12/2020 14:02:10 PM
BOE Agenda Approval	jrodrig9	05/13/2020 10:48:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23103**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: GEOGRAPHIC SOLUTIONS, INC.
Agency Code: 902	Contractor Name: GEOGRAPHIC SOLUTIONS, INC.
Appropriation Unit: 4772-26	Address: 1001 OMAHA CIR
Is budget authority available?: Yes	City/State/Zip: PALM HARBOR, FL 34683-4036
If "No" please explain: Not Applicable	Contact/Phone: Deane Toler 831-206-1858
	Vendor No.: T27039926
	NV Business ID: NV20161382911

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3421-21-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/09/2020**Anticipated BOE meeting date **06/2020**Retroactive? **Yes**

If "Yes", please explain

Emergency purchase approved by Purchasing Division due to immediate response to Federal Covid-19 program implementation required.3. Termination Date: **06/30/2021**Contract term: **1 year and 82 days**4. Type of contract: **Contract**Contract description: **PUA software**

5. Purpose of contract:

This is a new contract to provide software and user training for the Pandemic Unemployment Assistance Benefits System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,995,145.00**

Other basis for payment: \$495,077.00 due at implementation of Unit Acceptance Testing, \$495,078.00 due upon System Go Live, \$4,000 due upon completion of Staff Training, \$175,440.00 due 45 days from system Go Live, \$188,370.00 per month Maintenance and Hosting Fees.

II. JUSTIFICATION

7. What conditions require that this work be done?

A new emergency program included in the Federal Coronavirus Aid Relief, and Economic Security act, the Pandemic Unemployment Compensation program, requires a technology solution to properly administer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the necessary expertise.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Emergency contract approved per NAC 333.114

Geographic Solutions is the only vendor the Department is aware of that has developed a solution for this program at this time.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor currently provides Unemployment Insurance technology solutions for DETR satisfactorily.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mjohns43	04/13/2020 13:18:12 PM
Division Approval	kdesoci1	04/29/2020 12:12:28 PM
Department Approval	kdesoci1	04/29/2020 12:12:30 PM
Contract Manager Approval	bdeem	04/30/2020 15:59:33 PM
EITS Approval	tgalluzi	05/01/2020 08:38:32 AM
Budget Analyst Approval	cbrekken	05/06/2020 12:01:10 PM
BOE Agenda Approval	cbrekken	05/06/2020 12:01:43 PM
BOE Final Approval	Pending	

OFFICE OF THE DIRECTOR
Financial Management



STEVE SISOLAK
Governor

DR. TIFFANY G.
TYLER-GARNER
Director

KATHLEEN DESOCIO
Chief Financial Officer

MEMORANDUM

DATE: April 9, 2020
TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration
FROM: Dr. Tiffany G. Tyler-Garner, Director
SUBJECT: RETROACTIVE CONTRACT
Geographic Solutions, Inc.

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached technology enhancement that was purchased in order to administer the Pandemic Unemployment Assistance (PUA) program set forth under the Coronavirus Aid Relief, and Economic Security (CARES) act. The emergency contract was approved by Kevin Doty on April 7, 2020 and will be in effect until June 30, 2021 in order to ensure the Department can implement this federally required program.

Thank you for your consideration of this request.

Brian Deern
Contract Manager, DETR

DETR, Financial Management, Approved by:

A handwritten signature in blue ink that reads "Kitty DeSocio". The signature is written over a horizontal line.

Kitty DeSocio
Chief Financial Officer, DETR

Date: 4-29-20

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23078**

Agency Name: DETR - ADMINISTRATIVE SERVICES	Legal Entity Name: 8 x 8 Inc
Agency Code: 908	Contractor Name: 8 x 8 Inc
Appropriation Unit: All Budget Accounts - Category 04	Address: 675 Creekside Way
Is budget authority available?: Yes	City/State/Zip: Campbell, CA 95008
If "No" please explain: Not Applicable	Contact/Phone: Michael Zundevich 303-656-2228
	Vendor No.:
	NV Business ID: NV20131450450
To what State Fiscal Year(s) will the contract be charged?	2020-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Cost Allocated

Agency Reference #: **3420-23-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/20/2020**Anticipated BOE meeting date **05/2020**Retroactive? **Yes**

If "Yes", please explain

Emergency contract to upgrade aging and unreliable phone system due to Covid-19 emergency response needs approved by Purchasing.3. Termination Date: **05/31/2023**Contract term: **3 years and 41 days**4. Type of contract: **Contract**Contract description: **Telephone System**

5. Purpose of contract:

This is a new contract to provide a cloud based phone system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,521,535.69**

Other basis for payment: \$659,144.29 initial setup invoice; \$107,288.65 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

Existing phone system is out of date and the hardware is aged and unreliable. The Department needs to reliably receive phone calls from the public to properly perform its duties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees do not have the expertise9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Converge One
8x8 Inc**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Solicitation requirements waived by Purchasing Administrator pursuant to NAC 333.114

Vendor's quote was most cost effective and provided a faster timetable for implementation.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdesoci1	05/12/2020 15:16:25 PM
Division Approval	kdesoci1	05/12/2020 15:16:29 PM
Department Approval	kdesoci1	05/12/2020 15:16:33 PM
Contract Manager Approval	bdeem	05/13/2020 12:41:45 PM
EITS Approval	tgalluzi	05/13/2020 13:58:48 PM
Budget Analyst Approval	dbaughn	05/14/2020 16:26:21 PM
BOE Agenda Approval	cbrekken	05/14/2020 16:28:03 PM
BOE Final Approval	Pending	



MEMORANDUM

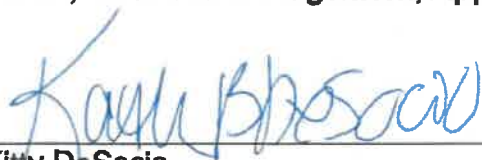
DATE: May 14, 2020
TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration
FROM: Heather Korbulic, Director
SUBJECT: RETROACTIVE CONTRACT
8x8, Inc.

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached Telephone system goods and services that were purchased in order to serve Nevadans more efficiently during a severe increase call traffic putting strain on the Department's aging phone system. The emergency contract was approved by Kevin Doty on April 3, 2020 and will be in effect until May 31, 2023 in order to ensure the Department can serve the public adequately.

Thank you for your consideration of this request.

Brian Deem
Contract Manager, DETR

DETR, Financial Management, Approved by:



Kitty DeSocio
Chief Financial Officer, DETR

Date: 5-14-20